

भारत सरकार

युवा कार्यक्रम एवं खेल मंत्रालय

राष्ट्रीय सेवा योजना क्षेत्रीय निर्देशालय

३, चर्च लेन, कोलकाता - ७०० ००९

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सत्यमेव जयते

Government of India

Ministry of Youth Affairs & Sports

Regional Directorate of NSS

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F.NO- 70-1/NSS/RD/KOL/2023-2024/2371-2427 .

Dated the 26<sup>th</sup> June, 2023

To

1. The Programme Coordinator, NSS,  
All Universities/ Institute/+2 Council  
West Bengal.
2. The District Nodal Officer  
All District  
West Bengal

**Sub- NSS database related to MMMD -Reg.**

Madam/ Sir,

It is to inform you that Ministry of Youth Affairs and Sports, Govt. of India in association with N.I.C. has created a Web Portal ( <https://nsf.yas.gov.in/nss> ) for registration of NSS Programme Officers and the NSS volunteers working under them primarily for Mera Mati Mera Desh Initiative. It is compulsory for all the NSS Programme Officers to register themselves as per the Urban/Rural location of their Institute.

After successful registration of the NSS Programme Officer they can log in into the Portal. In the Dashboard NSS Programme Officer will get his specific URL of rural/urban volunteer linked with his/her NSS Unit. The link can be shared over WhatsApp/ mail/ message with the 100 volunteers who can fill in their details. Alternatively, he/she may depute a single person or fill in the data of 100 volunteers himself/herself. The filled entries will reflect in Programme Officer's dashboard after login so that he can delete or add volunteer data as and when required.

In this regard, various issues came to notice which has been resolved repeatedly by this Office through personal telephonic conversation as well as WhatsApp Group and a state level training cum Question Answer session was also organized on 13<sup>th</sup> June, 2023. At present there is no technical issue in the Portal and it is completely functional. A list of Question Answer is enclosed that was faced by different Units and solved by the expert of this Office for your ready reference.

After completion of registration of 100 volunteers all the NSS Units are requested to share the list in Excel which can be downloaded from the Portal to this Office through email at [rdnsskolkata@gmail.com](mailto:rdnsskolkata@gmail.com)

You are therefore requested to instruct all the NSS Units under your jurisdiction to complete the registration of NSS volunteers positively within **30<sup>th</sup> June, 2023**. Your kind cooperation is highly solicited.

Encl: As above

Yours faithfully



**(Vinay Kumar)**  
**Regional Director**

Copy to:

- 1. The Director**, NSS, Ministry of Youth Affairs & Sports, Govt. of India, New Delhi- 110001.
- 2. The Under Secretary**, NSS, Ministry of Youth Affairs & Sports, Govt. of India, Shastri Bhawan, New Delhi- 110001
- 3. The State NSS Officer**, Dept. of Higher Education, Govt. of West Bengal, Bikash Bhawan, Salt Lake-700091 for kind information & necessary action.

## Question- Answer

**1. Name of block, panchayat Samiti, City is not coming.**

Ans: Wait after selecting district to sync the block list and then select block. Wait after selecting block to sync the gram panchayat/city list will be active. Then select.

For North 24 Parganas as the District name appear first in list it has to be selected then the block/City etc. will come.

**2. No page opening or blank Excel opening after clicking urban or rural registration**

Ans: Rotate your phone in landscape mode or use computer.

**3. Why it is compulsory to register every PO and every volunteer?**

Ans: It is national database of NSS created by NIC will be used for release of grant, future nss programme like Mera Mati Mera Desh etc.

**4. My college is registered in urban area but I have students from rural area. What to do?**

Ans: A separate link is available under your dashboard.

**5. My college is registered in rural area but I have students from urban area. What to do?**

Ans: A separate link is available in your dashboard.

**6. Some students facing "Error 404"?**

Ans: For Urban and Rural separate link created. Share the new links.

**7. What will be the password?**

Ans: During registration you have to choose as you wish

**8. What to do after 100 volunteer registration completed?**

Ans: Email the list in Excel to [rdnsskolkata@gmail.com](mailto:rdnsskolkata@gmail.com)

**9. My students have registered for other NSS Unit. What to do?**

Ans: Ask the Programme Officer to delete the volunteer details so that he/she can register newly. Be careful during sharing designated links.

**10. During Log In its showing Email Password combination does not exist.**

Ans: Register with any other Email ID.

**11. There is no option for University in Institute type?**

Ans: As per the suggestion of NIC team enter College as type and enter University name as usual in the specific box.

**12. I have any other problem.**

Ans: Kindly email to [rdnsskolkata@gmail.com](mailto:rdnsskolkata@gmail.com) with screenshot not in Whats App. Can call in 03322439233